

MEMORANDUM

February 20, 2009

TO: David Dise, Director, Department of General Services

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: **County Fuel Purchasing Strategy**

The following items were identified for follow up during the February 20, 2009 CountyStat meeting:

1. Compare County fuel budget against actual spending for FY04 through FY08.
Responsible party: Office of Management and Budget (OMB)
Other parties involved: Department of General Services (DGS), CountyStat
Deadline: March 27, 2009
2. Conduct a price per gallon comparison between the County's cooperative purchasing agreements and both Federal and State fuel contracts.
Responsible party: DGS
Other parties involved: CountyStat
Deadline: March 27, 2009
3. Examine the possibility for merging MCFRS' fuel purchasing into DGS' fuel purchasing.
Responsible party: DGS
Other parties involved: MCFRS, CountyStat
Deadline: April 17, 2009
4. Complete a cost-benefit analysis of buying futures as a component of DGS's overall fuel purchasing strategy.
Responsible party: DGS
Other parties involved: CountyStat
Deadline: May 1, 2009
5. Determine the options for evaluating the success of DGS's fuel purchasing strategy, as it relates to price per unit.
Responsible party: DGS
Other parties involved: CountyStat
Deadline: May 1, 2009

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer